

**Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth,  
Dapoli- 415 712, Dist. Ratnagiri**

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No. DBSKKV/EST/A-I/368/of 2017

Dated : 13<sup>th</sup> January, 2017

**CIRCULAR**

The promotion proposals under Career Advancement Scheme are being placed before the Selection Board and Screening-cum-Evaluation Committee of the concerned disciplines.

All the academic staff members are requested to submit their promotion proposals in the prescribed proforma, attached herewith, under Career Advancement Scheme on or **before 31<sup>st</sup> January, 2017** to the office of the undersigned.

The incomplete application will not be considered for promotion under Career Advancement Scheme.

The eligibility criteria, prescribed under Maharashtra Agricultural Universities (Krishi Vidyapeeths) (First Amendment) Statutes, 2014 is enclosed herewith for information.

  
**Registrar,**

Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth,  
Dapoli, Dist. Ratnagiri

Copy f.w.cs. for information and further necessary action to –

1. Director of Research/Director of Instruction/Director of Extension Education, Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli.
2. Associate Dean, College of Agriculture, Dapoli/College of Agricultural Engineering & Technology, Dapoli/College of Fisheries, Ratnagiri/College of Forestry, Dapoli/College of Horticulture, Mulde/PGI-PHM, Roha.
3. Director, Central Experiment Station, Wakawali.
4. Associate Director of Research, Regional Fruit Research Station, Vengurle/ Regional Agriculture Research Station, Karjat.
5. All incharge, Research Stations/Schemes/Projects.....

Copy for information to the P.S. to Hon. Vice-Chancellor, Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli.

Copy to AKMU for published in University Web site.

**DR. BALASAHEB SAWANT KONKAN  
KRISHI VIDYAPEETH, DAPOLI.**

**Proforma for Promotion under Career Advancement Scheme, approved under Maharashtra  
Agricultural Universities (Krishi Vidyapeeths) (First Amendment) Statutes, 2014...**

**(A) GENERAL INFORMATION AND ACADEMIC BACKGROUND :**

1.	Name (in Block Letters)	:			
2.	Father's Name/ Mother's Name	:			
3.	Department	:			
4.	Designation & Grade Pay as on 1/1/2006	:			
5.	Date of last Promotion/ Promotion under CAS	:			
6.	Which position and grade pay are you an applicant under CAS ?	:	(a) Stage 1 to 2 (c) Stage 3 to 4	(b) Stage 2 to 3 <del>(d) Stage 4 to 5</del>	
7.	Date of eligibility for promotion under CAS	:			
8.	Holding Ph.D. Degree	:	Yes/No		
9.	If 'Yes' year of award	:			
10.	Leave period taken for completion of Ph.D. (Mention with dates and year)	:			
11.	Nationality	:			
12.	Indicate whether belongs to SC/ST/OBC category	:			
13.	Address for correspondence (with Pincode)	:			
14.	Permanent Address (with Pincode)	:			
	Telephone/Mobile No.	:			
	E-mail	:			
15.	<b>Academic Qualifications (Matric till post graduation) :</b>				
	Examinations	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division/ Class/ Grade
	Bachelor's degree				
	Master's degree				
	Other exam., if any				
16.	<b>Research Degree(s)</b>				
	Degrees	Title	Date of award	University	
	M.Phil.				
	Ph.D./D.Phil.				
	D.Sc./D.Litt.				
17.	<b>Appointments held prior to joining this University.</b>				
	Designation	Name of Employer	Date of joining		Reason of leaving
			Joining	Leaving	
				Salary with Grade	

18.	Posts held after appointment at this University.				
	Designation	Department	Date of actual Joining		
			From	To	Grade
	1)				
	2)				
3)					
4)					
19.	Period of teaching experience :				
	P.G. Classes (in years)			U.G. Classes (in years)	
20.	Research Experience excluding years spent in M.Phil/ Ph.D. (in years) :				
21.	Fields of Specialisation under the Subject/Discipline :				
	(a)				
	(b)				
22.	Academic Staff College Orientation/Refresher Course attended :				
	<b>(Copy of the Certificates may please be enclosed)</b>				
	Name of the Course/Summer School	Place	Duration	Sponsoring Agency	

**PART B : ACADEMIC PERFORMANCE INDICATORS :**

Sr. No.	Category	Scores obtained					Remarks given by IQAC
		2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	
1.	Teaching-learning Evaluation Related Activities (Category- I)						
2.	Co-curricular Extension and Profession related activities (Category-II)						
3.	Minimum total average annual Score under Categories I and II						
4.	Research and Academic Contribution (Category III)						

B (1) Score Card Number and date (Copy of the Score Card, issued by the IQAC at University level may please be enclosed)	No. _____
	Date _____

I certify that the information provided is correct as per records available with the University and/or documents enclosed alongwith the duly filled PBAS proforma.

Signature of the faculty with  
Designation, Place and Date

Verified and found correct as per service record.

Signature of the Head of the Office



## ANNEXURE - A

**Dr. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH, DAPOLI**

Statement showing details of minimum academic performance and service requirements for Promotion of Academic Staff through Career Advancement Scheme, approved under Maharashtra Agricultural Universities (Krishi Vidyapeeths) (First Amendment) Statutes, 2014...

**Promotion from Stage 2 (Rs. 7,000 AGP) to Stage 3 (Rs. 8,000 AGP)**

**Discipline :**

Sr. No.	Name of the Candidate and designation	Date of sanctioned AGP of Rs. 7,000 [Stage 2]	Date of eligibility for AGP of Rs. 8,000 [5 years service in Stage 2]	Minimum Academic Performance Requirement and Screening/Selection Criteria																Remarks		
				(i) Minimum scores of Academic Performance Indicators (APIs)															(ii) One course or programme from among the categories of methodology workshop, Training, Teaching-Learning- Evaluation Technology Programmes, Soft Skills development programmes and Faculty Development Programmes of 2/3 week duration			
				Teaching-learning Evaluation Related Activities (Category-I) 75/Year					Co-curricular Extension and Profession related activities (Category-II) 15/Year					Minimum total average annual Score under Categories I and II 100/Year							Research and Academic Contribution (Category III) 20/Year (100/ Assessment period) 5 Years	
				I 2011- 2012	II 2012- 2013	III 2013- 2014	IV 2014- 2015	V 2015- 2016	I 2011- 2012	II 2012- 2013	III 2013- 2014	IV 2014- 2015	V 2015- 2016	I 2011- 2012	II 2012- 2013	III 2013- 2014	IV 2014- 2015	V 2015- 2016				
5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.	19.	20.	21.	22.					
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.	19.	20.	21.	22.	

Signature of the candidates

## ANNEXURE - A

**Dr. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH, DAPOLI**

Statement showing details of minimum academic performance and service requirements for Promotion of Academic Staff through Career Advancement Scheme, approved under Maharashtra Agricultural Universities (Krishi Vidyapeeths) (First Amendment) Statutes, 2014...

**Promotion from Stage 3 (Rs. 8,000 AGP) to Stage 4 (Rs. 9,000 AGP)**

**Discipline :**

Sr. No.	Name of the Candidate and designation	Date of sanctioned AGP of Rs. 8,000 [Stage 3]	Date of eligibility for AGP of Rs. 9,000 [3 years service in Stage 3]	Minimum Academic Performance Requirement and Screening/Selection Criteria											Remarks	
				(i) Minimum scores of Academic Performance Indicators (APIs)									Research and Academic Contribution (Category III) 30/Year (90/Assessment period) 5 Years	At least three publications in the entire period as Assistant Professor (twelve) years, However, in the case of College teachers, an exemption of one publication will be given to M. Phil. holders and an exemption of two publications will be given to Ph.D. holders;		One course or programme from among the categories of methodology workshop, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development programme and Faculty Development Programme of minimum one week duration;
				Teaching-learning Evaluation Related Activities (Category-I) 75/Year			Co-curricular Extension and Profession related activities (Category-II) 15/Year			Minimum total average annual Score under Categories I and II 100/Year						
I 2013-2014	II 2014-2015	III 2015-2016	I 2013-2014	II 2014-2015	III 2015-2016	I 2013-2014	II 2014-2015	III 2015-2016	I 2013-2014	II 2014-2015	III 2015-2016	20.	21.	22.	23.	
1.	2.	3.	4.	5.	6.	7.	10.	11.	12.	15.	16.	17.	20.	21.	22.	23.

Signature of the candidates

TABLE - 7

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF ACADEMIC STAFF THROUGH CAREER ADVANCEMENT SCHEME

Sr. No.	Promotion of Academic Staff through CAS	Service requirement	Minimum Academic Performance Requirement and Screening / Selection Criteria
1.	Assistant Professor / equivalent cadres From Stage 1 to Stage 2	Assistant Professor in Stage 1 and completed four years of service with Ph.D. or five years of service who are with M.Phil/PG Degree in Professional Courses such as M.Tech, M.V.Sc. or six years of service who are without Ph.D. / M.Phil / PG Degree in Professional Courses.	(i) Minimum API scores using PBAS scoring proforma as per the norms provided in Table 4 or 5 as the case may be; (ii) TWO Refresher or Research Methodology Course of 2/3 week duration; (iii) Screening cum Verification process of recommending promotion.
2.	Assistant Professor / equivalent cadres From Stage 2 to Stage 3	Assistant Professor with completed service of five years in Stage 2.	(i) Minimum API scores using PBAS scoring proforma as per the norms provided in Table 4 or 5 as the case may be; (ii) One course or programme from among the categories of methodology workshop, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development programmes and Faculty Development Programmes of 2/3 week duration; (iii) Screening cum Verification process of recommending promotion.
3.	Assistant Professor (Stage 3) to Associate Professor (Stage 4)	Assistant Professor with completed service of three years in Stage 3.	(i) Minimum API scores using PBAS scoring proforma as per the norms provided in Table 4 or 5 as the case may be; (ii) At least three publications in the entire period as Assistant Professor (twelve years). However, in the case of College teachers, an exemption of one publication will be given to M.Phil. holders and an exemption of two publications will be given to Ph.D. holders; (iii) One course or programme from among the categories of methodology workshop, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development programmes and Faculty Development Programmes of minimum one week duration; (iv) A Selection Board process as stipulated in this Statute and in Tables 4 or 5 as the case may be.
4.	Associate Professor (Stage 4) to Professor / equivalent cadres (Stage 5)	Associate Professor with completed service of three years in Stage 4.	(i) Minimum yearly / cumulative API scores using PBAS scoring proforma as per the norms provided in Table 4 or 5 as the case may be. Academic Staff members may combine two assessment periods (in Stages 2 and 3) to achieve minimum API scores, if required. (ii) A minimum of five publications since the period that the academic staff is placed in Stage 3.

5. Professor (Stage 5) to Professor (Stage 6) Professor with completed service of ten years. (universities only)
- (iii) A Selection Board process as stipulated in this Statute and in Tables 4 or 5 as the case may be.
- (i) Minimum yearly / cumulative API scores using PBAS scoring proforma as per the norms provided in Table 4.
- (ii) Additional credentials are to be evidenced by :  
 (a) post-doctoral research outputs of high standard ;  
 (b) awards / honours / recognitions / patents and IPR on products and processes developed / technology transfer achieved; and (c) Additional research degrees like D.Sc., D.Litt., etc. ;
- (iii) A review process by an Expert committee process as stipulated in this Statute and in Table 4.
- \* For academic staff seeking promotion under CAS to Associate Professor, for those who on the date of this notification are Assistant Professors in Stage 2, the requirement of publications may be adjusted pro rata. For all other who enter Stage 2, subsequent to this notification, the requirement of three publications, as defined in this Statute, will be applicable.

By order and in the name of the Governor of Maharashtra ;

DR. SUDHIRKUMAR GOEL ;

Additional Chief Secretary to Government.